

# Shareholder Communications Policy

Basin Energy Limited  
(ACN 655 515 110)

Approved by the Board with effect 22 July 2022



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## 1. Overview

- (a) Basin Energy Limited (**Company**) recognises the value of providing current and relevant information to its shareholders. This Shareholder Communications Policy (**Policy**) sets out how the Company communicates relevant information to its shareholders.
- (b) This Policy is subject to the terms of the Company's Constitution (**Constitution**). This Policy should be read in conjunction with other relevant policies and procedures of the Company including the Company's Social Media Policy.

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## 2. How information is communicated

- (a) The Managing and Company Secretary have the primary responsibility for communicating with shareholders.
- (b) Information is communicated to shareholders through:
  - (i) periodic disclosure through the annual report on the financial and operational performance of the Company;
  - (ii) notices of general meetings and explanatory material;
  - (iii) general meetings;
  - (iv) periodic newsletters or letters from the Chairman;
  - (v) the Company's website at [www.basinenergy.com.au](http://www.basinenergy.com.au); and
  - (vi) the Company's social media platforms.
- (c) Through the Company's share registry, all shareholders are given the option to receive communications from the Company electronically.

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## 3. Electronic communication and website

- (a) The Company believes that communicating with shareholders by electronic means, particularly through its website, is an efficient way of distributing information in a timely and convenient manner.
- (b) The Company's website includes the following pages, which contain relevant information for shareholders:
  - (i) section on the Company's corporate governance policies and practices which includes:
    - (A) a statement of the Company's values;
    - (B) the Company's constitution, Board Charter and Charters of all other committees established; and
    - (C) names, photographs and biological information of each director and senior executive;
  - (ii) reports section, which contains copies of annual directors reports, financial statements and other corporate reports
  - (iii) announcements released to ASX;

- (iv) media releases section, that may contain sections on press releases, newsletters and media clippings; and
  - (v) presentations section which contains power point presentations.
- (c) All website information will be regularly reviewed and updated to ensure that information is current, or appropriately dated and archived.
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#### **4. Written communication and annual report**

- (a) Shareholders have been given the opportunity to elect to receive a printed copy of the annual report on the financial and operational performance from the Company.
  - (b) In addition, the Company publishes its annual report on the Company's website and notifies all shareholders of the web address where they can access the annual report.
  - (c) The Company will also make available via ASX any new and substantive investor or analyst presentation prior to the presentation being given.
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#### **5. General meetings**

The Company recognises the rights of shareholders and encourages the effective exercise of those rights through the following means:

- (a) notices of general meetings are distributed to shareholders in accordance with the provisions of the Corporations Act;
  - (b) notices of general meeting and other meeting material are drafted in concise and clear language;
  - (c) shareholders are encouraged to use their attendance at general meetings to ask questions on any relevant matter, with time being specifically set aside for shareholder questions;
  - (d) notices of general meetings encourage participation in voting on proposed resolutions by lodgement of proxies, if shareholders are unable to attend the meeting;
  - (e) any documents tabled or made available at a shareholder meeting are uploaded to the Company's website; and
  - (f) it is general practice for a presentation on the Company's activities to be made to shareholders at each general meeting, unless the Board considers otherwise.
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#### **6. Review**

This Policy is reviewed regularly and at least annually.